



Participation Acknowledgement

As a member of the 2018-2019 Manistee Area Leadership Class, I understand that attendance at all scheduled sessions is critical, because my participation is essential to the program's success. Mandatory attendance is expected at the opening retreat and closing retreat.

In the event that I am unable to attend a session, notification will be given to the Manistee Area Chamber of Commerce (Stacie Bytwork, stacie@manisteechamber.com and Dianna Wall, dianna@manisteechamber.com). The missed session will be "made up" within 14 days with a designated assignment (i.e. field trip options and/or written report.) Should I happen to miss more than one session, I will then make up the necessary session(s) the following year at which time I will receive my completion certificate.

I have reviewed with my employer the program schedule and the commitment of participating in this year's program. Permission to be absent from work on all scheduled dates has been granted.

It is understood that no portion of the program tuition fee is refundable or transferable. It is further understood that as a member of the Manistee County Leadership Class, I represent both my place of business and the Manistee Area Chamber of Commerce, my attitude and conduct will reflect this at all times.

Cell phones and all electronic devices are an interruption to the program sessions and therefore, usage is limited. You may use your cell phone to take photos.

The success of the class is dependent upon my total commitment; therefore, tardiness and early departure from the day sessions are highly discouraged. Exceptions must first be approved.

Leadership Class Participant

Date

Participant's Employer

Date

Sponsored by

